

PRIVACY POLICY
of Q-PLAN INTERNATIONAL ADVISORS PC [Q-PLAN]
concerning its activities within WENDY project

LAST UPDATE: 10.11.2023

1. Brief description of WENDY project (a Research and Innovation Action in the frame of Horizon Europe)

Project: WENDY – Multicriteria analysis of the technical, environmental and social factors triggering the PIMBY principle for Wind technologies (GA Number 101084137)

WENDY aims at unravelling the factors triggering social acceptance of wind farms through an in-depth analysis at three dimensions: social sciences and humanities, environmental sciences and technological engineering. For that, the project will implement a series of local actions promoting the wider adoption of the project solutions, including guidelines, reports and handbooks which will be created to boost the understanding of wind farms decision making processes and enhance energy citizenship. This will be supported by the spatial multi-criteria WENDY toolbox. A tool able to identify the optimal turbines' siting with the minimum environmental impact and highest social acceptance likelihood. All developed models, methods, guidelines and tools will be implemented within 10 wind projects spread across 4 countries. These have been selected considering: geography (north vs. south Europe), maturity stage (viability phase / planning phase / short-term operation phase / long-term operation phase); type of wind energy (onshore / offshore –floating, fixed-); and co-existence with other activities (agriculture, fisheries, energy communities). In these locations, outreach activities tailored to their specificities will be performed, creating the WENDY Knowledge Hubs which will incorporate citizens, local authorities, business owners and value chain actors of wind energy. WENDY Hubs will serve as a baseline for the WENDY Knowledge Exchange Platform, a forum that will be developed to facilitate the exchange of knowledge between decision makers and key stakeholders within wind farms planning processes. For a successful implementation of the project activities, all the value chain and the best-in-class expertise is involved in the project consortium including 9 partners from 6 European countries: 1 Large Company (EGP), 2 SMEs (WR, QPLAN), 1 University (CBS), 2 RTO (CIRCE, NINA), 1 Energy Community (MEC), 2 Non-profit organisations and associations (NOWC, APPA).

WENDY entails several activities that involve collecting, producing, and processing data to generate meaningful insights that will feed into the project and fuel the co-creation and delivery of demand-driven and evidence-based results. Thus, the WENDY consortium partners listed below, process certain types of personal data for the purposes of the project.

Each partner is responsible for the personal data that collects and processes during its activities under the framework of the project:

- FUNDACION CIRCE CENTRO DE INVESTIGACION DE RECURSOS Y CONSUMOS ENERGETICOS [CIRCE] (Coordinator), <https://www.fcirce.es/>
- WHITE RESEARCH SRL [WR], <https://white-research.eu/>

- STIFTELSEN NORSK INSTITUTT FOR NATURFORSKNING NINA [NINA], <https://www.nina.no/>
- ENEL GREEN POWER SPA [EGP], <https://www.enelgreenpower.com/>
- MARIN ENERGI TESTSENTER AS [NOWC], <https://metcentre.no/>
- ENERGY COMMUNITY OF EASTERN CRETE [MEC], <https://minoanenergy.com/en/>
- COPENHAGEN BUSINESS SCHOOL [CBS], <https://mba-blog-cbs.dk/>
- ASOCIACION DE EMPRESAS DE ENERGIAS RENOVABLES – APPA, <https://www.appa.es/>
- Q-PLAN INTERNATIONAL ADVISORS PC [Q-PLAN], <https://qplan-intl.gr>

For further information concerning WENDY project, you can contact the project coordinator: circe@fcirce.es

2. Who we are:

We are an organisation named Q-PLAN INTERNATIONAL ADVISORS PC [Q-PLAN], and we are contacting you in the framework of WENDY, a project funded by the European Union under the Horizon 2020 Framework Programme for Research and Innovation.

Q-PLAN INTERNATIONAL ADVISORS PC [Q-PLAN] has issued its own Privacy Policy available here: <https://qplan-intl.gr/wp-content/uploads/2021/02/Privacy-policy-EN.pdf>

- Organisation name: Q-PLAN INTERNATIONAL
- Address: 11, El. Venizelou, 55133, Thessaloniki, Greece
- Phone: +30 2310 411191
- E-mail: info@qplan-intl.gr

Responsible persons at Q-Plan for your data:

#	Role	Name	E-mail
1	Project Manager	Evangelos Genitsaris	genitsaris@qplan-intl.gr
2	Data Protection Officer	Petros Papadionisiou	papadionisiou@qplan-intl.gr
3	Project Consultant	Prodromos Gkalimanis	gkalimanis@qplan-intl.gr

For further information concerning the activity of the WENDY project you take part in the frame of an interview, you can contact: Evangelos Genitsaris (genitsaris@qplan-intl.gr)

3. How we collect your personal data

In the frame of WENDY, we collect your personal data both directly and indirectly:

Directly. We obtain personal data directly from individuals in a variety of ways, including but not limited to the following cases:

- an individual subscribes to our newsletter/s;
- an individual registers to attend in meetings and events we host and during attendance at such events;
- we establish cooperative relationships with an individual;

- we provide professional services pursuant to our contract with the European Commission;
- an individual participates in an interview or survey organized by us.

Indirectly. We obtain personal data indirectly about individuals from a variety of sources, including:

- our research partners;
- our networks and contacts;
- public and open data sources such as public registers, news articles and internet searches;
- social and professional networking sites (e.g., LinkedIn).

4. What types of data do we collect?

We only collect the data that are necessary for the smooth implementation of our project. These data fall into the following categories:

- **contact details** (name/ surname, e-mail address, street address, mobile phone number, landline phone number);
- **professional information** (job title, organization, field of expertise);
- **demographics** (e.g., age, gender, nationality);
- **information about what a person knows or believes.**
- **videos and photos** (e.g., from people that attend our events).

5. Bases of lawful processing

We process personal data on the following legal bases:

- **Legal obligations** – for processing activities required for compliance with applicable national and European legislation as well as with the specific legal and regulatory framework of the European Union’s Horizon Europe Research and Innovation funding programme.
- **Consent** – for processing activities such as organization of surveys and interviews, completing of questionnaires and dissemination of project’s results.
- **Contractual obligations** - for processing activities such as reporting to the European Commission and complying with project’s publicity obligations.

6. What we do with your personal data

We process your personal data with the purpose of:

- conducting research (e.g., interviews, surveys);
- disseminating our project’s results to different types of stakeholders;
- sending invitations and providing access to guests attending our events and webinars;
- administering, maintaining, and ensuring the security of our information systems, applications, and websites;

- processing online requests or queries, including responding to communications from individuals;
- complying with contractual, legal, and regulatory obligations.

7. How we secure your personal data when we process them

We continuously apply a personal data risk assessment process to identify, analyse, and evaluate the security risks that may threaten your personal data. Based on the results of this risk assessment, we define and apply a set of both technical and organizational measures to mitigate the above security risks, including but not limited to:

- Data Protection Policies to guide our personnel when processing your data;
- Written contracts with organizations that process personal data on our behalf;
- Non-Disclosure Agreements with our personnel;
- Back up process, antimalware protection, access control mechanisms, etc.

8. Do we share personal data with third parties?

We may occasionally share personal data with trusted third parties to help us deliver efficient and quality services. When doing so, we ensure that recipients are contractually bound to safeguard the data we entrust to them. We may engage with several or all the following categories of recipients:

- parties that support us as we provide our services (e.g., cloud-based software services such as Dropbox, Microsoft Sharepoint, Google, ownCloud);
- our professional advisers, including lawyers, auditors, and insurers;
- dissemination services providers (e.g., MailChimp);
- law enforcement or other government and regulatory agencies or other third parties as required by and in accordance with applicable law or regulation;
- the European Commission according to our relevant contractual obligations;
- the partners of WENDY project's consortium.

9. Do we transfer your personal data outside the European Economic Area?

We do not own file servers outside the European Economic Area (EEA). However, we may use cloud and/or marketing services from reputable providers such as SharePoint, DropBox, MailChimp, Google, etc., both inside and outside the EEA. We always check that such providers comply with the relevant GDPR requirements before using their services.

10. Your rights

You have the following rights regarding our processing of your personal data:

- **Right to withdraw consent** – You can withdraw consent that you have previously given to one or more specified purposes to process your personal data. This will

not affect the lawfulness of any processing carried out before you withdraw your consent.

- **Right of access** – You can ask us to verify whether we are processing personal data about you and if so, to have access to a copy of such data.
- **Right to rectification and erasure** – You can ask us to correct our records if you believe they contain incorrect or incomplete information about you or ask us to erase your personal data after you withdraw your consent to processing or when we no longer need it for the purpose it was originally collected.
- **Right to restriction of processing** – You can ask us to temporarily restrict our processing of your personal data if you contest the accuracy of your personal data, prefer to restrict its use rather than having us erase it, or need us to preserve it for you to establish, exercise or defend a legal claim. A temporary restriction may apply while verifying whether we have overriding legitimate grounds to process it. You can ask us to inform you before we lift that temporary processing restriction.
- **Right to data portability** – In some circumstances where you have provided personal data to us, you can ask us to transmit that personal data (in a structured, commonly used, and machine-readable format) directly to another entity.
- **Right to object** – You can object to our use of your personal data for direct marketing purposes, including profiling or where processing has taken the form of automated decision-making. However, we may need to keep some minimal information (e.g., e-mail address) to comply with your request to cease marketing to you.
- **Right to make a complaint to your local Data Protection Authority (DPA)** (see https://ec.europa.eu/justice/article-29/structure/data-protection-authorities/index_en.htm) regarding any concerns you may have about our data handling practices.

To ask us to do anything of the above, you can contact us by email: genitsaris@qplan-intl.gr. We will promptly examine your request against the relevant requirements of the laws and regulations governing privacy and personal data protection. We will answer the latest within 30 days of receiving your request. We will ask from you some identification (e.g., photocopy of your identity card or passport) to avoid non-authorized reveal of your personal data. If due to the complexity of the request or a multitude of requests, we are unable to respond promptly, we will notify you within 30 days of any delay, which in no case may exceed two months from the expiration of the 30-day deadline.

11. How long do we retain personal data?

We retain personal data to provide our services, stay in contact with you and comply with applicable laws, regulations, and contractual obligations to which we are subject. Please note that we have an obligation to retain data concerning projects funded by the European Union's Horizon Europe Research and Innovation funding programme for up to five years after the end of the project (unless auditors request further

retention). After the expiry of the retention period, and unless further legitimate grounds for retention arise, we will dispose of personal data in a secure manner.

12. Disclaimer of liability for third party websites

Although our site may contain links to third-party sites, including the sites of the consortium partners, we are not responsible for the privacy practices or content of these sites, and we expressly disclaim any liability for any loss or damage that may be caused by the use of these links. We do not monitor the privacy practices or the content of these sites. If you have any questions about the privacy practices of another site, you should contact the site's responsible personnel. We suggest you read the privacy policy of each website you interact with, before allowing the collection and use of your personal data.

We may also provide social media features that allow you to share information on your social networks and interact with our project on various social media sites. The use of these social media features may result in the collection or sharing of information about you. We recommend that you check the privacy policies and regulations of the social networking sites you interact with, so that you can be sure that you understand what information may be collected, used and disclosed by these sites.

13. Children

We do not knowingly collect, use, or disclose information from children under the age of 16. If we learn that we have collected the personal information of a child under 16 we will take steps to delete the information as soon as possible. Please immediately contact us if you become aware that a child under 16 has provided us with personal information.

14. Revisions of this Privacy Policy

This Privacy Policy is valid from 10.11.2023 and replaces any other previous notification that we may have issued in the past regarding our personal data management practices. We reserve the right to revise this Policy at any time.

In case of any change in the current version, we will inform you by email, indicating the date of entry into force so you know when the most recent revision occurred. If there are critical changes in this Policy or if our data practices change significantly in the future, we will notify you again by email.